

Draft Notice of Executive Key Decisions – as at 20 February 2014

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is **23 May 2014**. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 24 June 2014 is 5pm Friday, 13 June 2014**.

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor T J Pendleton	-	Regeneration and Planning
Councillor A V Smith MBE	-	Deputy Leader and Community Services	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business	Councillor R D Bayliss	-	Housing

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic and Support Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

Decision	Decision maker	Status of Decision	Public or Private (and reason – where private)	Date of decision	Contacts	Documents to be submitted to the decision maker
Refuse Transfer Facility (Coalville)	Cabinet	Key Decision	Public	24 June 2014	<p>Councillor Alison Smith MBE 01530 564645 alison.smith@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p>	Report
Air Quality Action Plan	Cabinet	Key Decision	Public	24 June 2014	<p>Councillor Alison Smith MBE 01530 835668 alison.smith@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p>	Air Quality Action Plan Framework
Minutes of the Coalville Special Expenses Working Party	Cabinet	Non Key Decision	Public	24 June 2014	<p>Councillor Alison Smith MBE 01530 835668 alison.smith@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p>	Report & Minutes

Decision	Decision maker	Status of Decision	Public or Private (and reason – where private)	Date of decision	Contacts	Documents to be submitted to the decision maker
Q4 Cabinet Performance Report	Cabinet	Key Decision	Public	24 June 2014	<p>Councillor Richard Blunt 01530 454510 richard.blunt@nwleicestershire.gov.uk</p> <p>Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk</p> <p>Head of Legal and Support Services 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk</p>	Report
Environmental Health Food Safety Service Delivery Plan 2014/15	Cabinet	Key Decision	Public	24 June 2014	<p>Councillor Alison Smith MBE 01530 835668 alison.smith@nwleicestershire.gov.uk</p> <p>Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk</p> <p>Head of Legal and Support Services 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk</p>	Report and Service Delivery Plan
Risk Management Strategy	Cabinet	Key Decision	Public	24 June 2014	<p>Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk</p> <p>Head of Finance 01530 454520 ray.bowmer@nwleicestershire.gov.uk</p>	Report

Decision	Decision maker	Status of Decision	Public or Private (and reason – where private)	Date of decision	Contacts	Documents to be submitted to the decision maker
Armed Forces Community Covenant	Cabinet	Key Decision	Public	24 June 2014	<p>Councillor Alison Smith MBE 01530 835668 alison.smith@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p>	Report & Draft Covenant
Tenant Scrutiny Panel Update and Revised Terms of Reference	Cabinet	Key Decision	Public	24 June 2014	<p>Councillor Roger Bayliss 01530 411055 roger.bayliss@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Housing 01530 454780 chris.lambert@nwleicestershire.gov.uk</p>	Report
Dealing with Additional Non Decent Homes	Cabinet	Key Decision	Public	24 June 2014	<p>Councillor Roger Bayliss 01530 411055 roger.bayliss@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Housing 01530 454780 chris.lambert@nwleicestershire.gov.uk</p>	Report

Decision	Decision maker	Status of Decision	Public or Private (and reason – where private)	Date of decision	Contacts	Documents to be submitted to the decision maker
Former Tenant Rent Arrears, Sundry Debtors, Council Tax and Non Domestic Rate Write Offs Over £10,000	Cabinet	Key Decision	Public	24 June 2014	Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk Head of Finance 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report
Asset Management Strategy and Corporate Capital Strategy	Cabinet	Key Decision	Public	29 July 2014	Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk Head of Finance 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report
Provisional Financial Outturn 2013/14	Cabinet	Key Decision	Public	29 July 2014	Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk Head of Finance 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report

Decision	Decision maker	Status of Decision	Public or Private (and reason – where private)	Date of decision	Contacts	Documents to be submitted to the decision maker
Treasury Management Stewardship Report	Cabinet	Key Decision	Public	29 July 2014	Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk Head of Finance 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report
Former Tenant Rent Arrears, Sundry Debtors, Council Tax and Non Domestic Rate Write Offs Over £10,000	Cabinet	Key Decision	Public	23 September 2014	Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk Head of Finance 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report
Former Tenant Rent Arrears, Sundry Debtors, Council Tax and Non Domestic Rate Write Offs Over £10,000	Cabinet	Key Decision	Public	9 December 2014	Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk Head of Finance 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report

Decision	Decision maker	Status of Decision	Public or Private (and reason – where private)	Date of decision	Contacts	Documents to be submitted to the decision maker
Former Tenant Rent Arrears, Sundry Debtors, Council Tax and Non Domestic Rate Write Offs Over £10,000	Cabinet	Key Decision	Public	3 March 2015	<p>Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk</p> <p>Head of Finance 01530 454520 ray.bowmer@nwleicestershire.gov.uk</p>	Report